

Employer: IMTC (Investment Management Technology Corporation)

Title: Project Manager (Full-Time)

Location: New York, NY (Manhattan), currently remote due to COVID-19

The Company

IMTC creates innovative financial technology solutions for investment professionals.

IMTC's investment management software seamlessly connects people, processes, and data to streamline fixed income investment workflows, empowering faster and more accurate decision making to drive performance and growth. We do this by removing the core barriers that impede performance such as limited capacity, lack of visibility into accurate data and analytics, and fragmented systems.

Our cloud-based platform spans idea generation, decision enhancement, trade allocation, risk management, compliance, and reporting. Our platform integrates with custodial and execution partners to deliver seamless, straight-through processing. The combination of intuitive interfaces and fit for purpose tools help streamline time-intensive workflows so our clients can focus on high value work.

Our team combines investment industry expertise with experienced developers to provide cutting-edge technology that delivers automation and scalability.

IMTC is privately-owned and self-funded with headquarters in midtown Manhattan and Copenhagen, Denmark.

The Opportunity

We are looking for an ambitious, self-starter who is looking to make an impact in the growth of an early-stage startup. Our team is lean and primed for an exciting second half of 2021.

The Project Manager will work on all aspects related to the implementation of our technology for new and existing clients. We will look to this person to improve and institutionalize the process we currently have in place. You will be responsible for quarterbacking the implementation and liaising with the client, our developers, and the other members of our team.

This role will not be as structured as traditional positions in the consulting industry. The right candidate should be driven, confident and comfortable operating in a challenging work environment.

You will have the opportunity to grow with the organization as we continue to bring in new deals and build out the implementation team.

If you are looking for a challenge, we want to hear from you!

Responsibilities

- Manage multiple client implementation projects:
 - Define and document project scope, goals and deliverables that support implementations in collaboration with senior management and other stakeholders
 - Coordinate implementation efforts and communicate expectations to project team members in a succinct and timely manner
 - Set and manage project expectations internally and externally
 - Ensure internal and external personnel are held accountable for project deliverables
 - Identify and report project dependencies, risks/issues, and critical path
 - Plan and schedule project timelines and milestones using various tools (i.e. MS Projects)
 - Develop and deliver progress reports, steering committee presentations, requirements documentation, and presentations internally and externally
- Continuously help refine IMTC implementation methodology in line with industry best practices
- Use tools including Microsoft PowerPoint to identify, analyze, and present ideas, timelines, deliverables, and information to stakeholders

Qualifications

- 5-10 years of experience in consulting and/or software implementation
- Experience implementing financial technology preferred but not required
- Basic knowledge of financial markets is a positive, specifically the bond market
- Demonstrated understanding of Agile Project Management processes and methods
- Excellent time management and organizational skills and experience establishing guidelines in these areas for others
- Ability to present effectively to clients at varying levels of seniority across the organization
- Very strong attention to detail is required
- Excellent verbal and written communication skills
- Ability to self-direct, analyze and evaluate and form independent judgments
- Team player willing to do whatever it takes to help the team succeed
- Desire to embrace the nature of a startup; **company culture is critical to us**

What We Offer

- Exciting, fast-paced work environment
- Hands-on experience in an early stage startup with experienced founders
- Opportunity to assist in the development of next generation software
- Opportunity to explore groundbreaking ideas in cloud computing and artificial intelligence
- Chance to contribute meaningfully at a pivotal moment in the company's growth
- Collaborative and team-oriented startup culture
- Competitive compensation and benefits

To apply, please send your resume to careers@IMTC.com and rfe@IMTC.com.

IMTC is committed to ensuring equal employment opportunities for all employees, including qualified employment applicants. The company strives to maintain an environment free of discrimination based on race, color, religion, gender, national origin, ancestry, age, disability, genetic information, military or veteran status, marital status, sexual orientation, gender identity, citizenship, or any other protected category or characteristics as defined by federal, state or local laws. This equal employment opportunity policy applies to all employment practices, including but not limited to recruiting, hiring, advertising, promotion, transfer, reductions in force, social and recreational programs, training, employee development, compensation and fringe benefits, discipline and termination.